



Join an award winning, fast growing, dynamic company in providing the Federal Government, the Department of Defense and the Intelligence Community with acquisition support and the deployment of advanced technology and cutting-edge complex systems; as well as intelligence, security & oversight support. Decision Technologies, Inc. has extensive experience in RF systems & missile sensors development, production transition, quality and reliability assessment, test & evaluation. We also have extensive expertise and involvement in intelligence analysis, strategic planning, and policy support. We match our capabilities to the needs of our customers to develop advanced technologies, deploy cutting edge sensor and combat systems, and deliver high-quality professional services. Join an experienced team providing exceptional support and leadership for our National interests.

Position:	Systems Analyst
Salary Range:	Commensurate with Experience
Location:	Washington, D.C.
Position Status:	Full Time
Clearance:	Active Secret Clearance
Education Level:	Bachelor's Degree
Relevant Work Experience:	Minimum 2-3 years of experience supporting DoD Navy/Military experience desired, but not necessary
Other Requirements:	US Citizens only

Position Description

The System Analyst will provide Engineering Support Services to execute the Naval Warfare Systems Certification Policy (NWSCP) (NAVSEAINST 9410.2A) and support the development and deployment of warfare systems throughout the life cycle approximately 150 U.S. Navy Surface Ships in accordance with Warfare Systems Certification Standard Operating Policy (SOP) Revision "B". This includes providing annual support for the assessment of warfare systems in approximately 75 Navy Surface Ships through approximately 111 Warfare System Certification (WSCERT) Events (Warfare System Installation Authorizations (WSIA) and Warfare Systems Certification Decisions (WSCD)) in order to provide COMUSFLTFORCOM and COMPACFLT with Warfare Systems Certification Plans, early assessments of risk and characterization of maturity and readiness to support Risk Assessments for ships in new construction after sail-away and post shakedown availabilities and certification decisions to support the subject ship(s) throughout deployment.

In support of NAVSEA-05H Certification Leads, these duties include:

- Maintenance of the WSCERT Master Events Schedule (WSCEMS)
- Development WSCERT Certification Event and Meeting Agendas and Reports, as required.
- Development WSCERT Metrics Briefings and Item Tracking Reports, as required.
- Development of WSIA/WSCD Data-Calls in preparation for WSCERT Events.
- Development of Panel Briefings, Naval Messages and Executive Summary Briefings for each WSCERT Event (i.e., WSIA, WSCD).

- Development of Memoranda for the Record (MFA) for each WSCERT Certification Event decision.
- Maintenance of Information Binders for each WSIA and WSCD Event.
- Supporting development of and data gathering for WSIA and WSCD Baseline Configuration Data-Calls, as required, throughout the year.
- Developing and providing technical inputs to WSIA Warfare Systems Baseline configuration issues, as required.
- Maintenance of Objective Quality Evidence (OQE) Checklists for each WSCERT WSIA/WSCD Event.
- Development and providing technical inputs to WSCERT Templates, Standard Operating Procedures (SOP), and WSCERT governing Policy Guidance, as required.
- Development and providing technical inputs to C5IMP Metrics, eCCB Risk Forms, TCD Waiver Requests, A-O Messages, and Ship Change Documents (SCD), as required.

Experience Requirements:

- Bachelor's degree and minimum 2-3 years of experience supporting the DoD
- Must have an active Secret Clearance
- Navy/Military experience is desired, but not necessary
- Highly motivated individual capable of working independently and/or in teams with the ability to multi-task, prioritize, and meet deadlines
- Significant organizational skills with an ability to communicate effectively orally and in writing
- Strong Proficiency in Microsoft Excel, PowerPoint, Word, and Outlook

We Offer:

- Competitive salaries and benefits package
- Medical and dental insurance
- 401K/Retirement Reimbursement
- Flexible Spending Accounts
- Short- and Long-Term Disability
- Vacation time
- Advancement Opportunities